



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 18TH JANUARY 2022 AT 7.30PM AT LONGWICK VILLAGE HALL

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Rolf van Apeldoorn, Jane Rogers, Richard Myers, Alex Barter, Roger Wilkes
Tracey Martin (Clerk)

Buckinghamshire Councillor: Alan Turner

One member of the public was in attendance for the public participation session to raise concerns with planning application 21/08785/VCDN. As the planning portal has been offline all day the Parish Council has not been able to consider the proposed variations but will take the comments of the member of the public into consideration.

- 162. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting.
- 163. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 21ST DECEMBER 2022:**
Approved by all Councillors.
- 164. DECLARATIONS OF INTEREST:** No declarations.
- 165. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
- a. Cllr Turner reported that as part of the Princes Risborough expansion plan the 1st phase of housing off Mill Lane will start in late Spring / early Summer.
 - b. Cllr Turner asked Councillors on their opinions of mobile phone masts as one has been proposed for Monks Risborough. Discussions were had and it was agreed that Cllr Turner would try and obtain a technical sheet on masts to share with Councillors. **Action: Cllr Turner**
 - c. Cllr Turner reported that the Household Waste Recycling Centre is progressing as hoped and that he was looking forward to it opening in the Spring.
 - d. Cllr Rogers asked for an update on the Askett Lane encampment. Cllr Turner responded that the enforcement notice has been lodged which states that the burning of rubbish must cease within 24 hours and the rubbish removed within 3 months.
 - e. Cllr Rogers raised a concern with cars which are parked overnight by the allotments and where the car owners are residing possibly using the chicken sheds. Cllr Turner will raise with enforcement. **Action: Cllr Turner**
 - f. Cllr McPherson reported that there is a vehicle parking on The Green which doesn't belong to residents which is causing an obstruction as it is parked so close to the junction. Police have been informed and Cllr Turner will raise with the Local Area Technician. **Action: Cllr Turner**
- 166. TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:** No matters arising
- 167. TO RECEIVE AN UPDATE ON KISSING GATES**
- a. Cllr Richards stated that the issue with footpath 16 has been reported to Rights of Way and will be followed up in 2 weeks.
- 168. PLANNING**
- The following new applications were reviewed and discussed:
- 21/08667/FUL: Maplefield Owlswick Lane Owlswick: No comment to make
21/08744/FUL: White Gables Thame Road Longwick: No comment to make
21/08677/ADRC: Hazeldene Lodge Thame Road Longwick: No comment required
21/08737/MINAMD: Land to The South of Rose Farm Thame Road: No comment required
- The following applications status has changed:
- 21/07983/FUL: Orchard View Farm Stockwell Lane Little Meadle: Application permitted
21/07231/FUL: Dove Cottage Meadle Village Road Meadle: Application permitted
21/07753/FUL: Hill View Longwick Road: Application Permitted



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169. TO NOTE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET

The following payments were presented for approval.

Payee	Net	VAT	Gross	Comment
Tracey Martin	£503.23		£503.23	Salary
Tracey Martin	£51.99		£51.99	Mobile Top up, Home Allowance, Tree disposal & batteries
DCK Payroll Solutions	£25.00	£5.00	£30.00	Dec Payroll Processing
Tea at Three	£200.00		£200.00	Grant approved 21/12/21
Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
Camsec	£20.83	£4.17	£25.00	SIM Line Rental
Print Now	£262.89		£262.89	14 Copies of Transport Vision printed and bound
Total	£1206.94	£37.77	£1244.71	

Due to late arrival the following invoices were also presented for approval:

Buckinghamshire Council	£5,000.00		£5,000.00	Cessation Deficit
WDALC	£10.00		£10.00	22/23 Subscription

- a. Cllr McPherson reported that she could not see the benefit of the Parish Council remaining a member of WDALC. Discussions were had and it was agreed to not renew the WDALC membership. Clerk to inform WDALC Chairman.
Action: Clerk
- b. All payments apart from the WDALC invoice were approved.

170. TO DISCUSS JUBILEE CELEBRATIONS AND ALLOCATE A BUDGET

- a. Cllr McPherson reported that the next meeting of the Working Group would take place on the 8th February and notes of the previous meeting had been circulated to Councillors.

171. TO RECEIVE AN UPDATE ON THE TRAFFIC CALMING PROJECT

- a. Cllr McPherson reported that the final report from Transport Initiative had been circulated although it is a working document and will be subject to updating in the future.
- b. The main issue seemed to be speeding and speed limits so Cllr McPherson and Cllr Richards will be driving around plotting a plan of where speeds should be reduced, prior to a presentation to Buckinghamshire Council shortly.
- c. Cllr McPherson stated that the Working Group will be having a meeting in early February to discuss the next steps and then an additional Parish Council meeting will be arranged.

172. APPROVAL OF COMMUNITY RESILIENCE PLAN / EMERGENCY PLAN

- a. Cllr McPherson reported that there would be two versions of the Community Resilience Plan, one will be redacted and displayed on the website the other held by the Parish Council. Discussions were had on whether Councillors would like their phone numbers redacted. The Clerk reported that she is awaiting updated Buckinghamshire Council's resilience contacts. Subject to the redaction of some Councillors phone numbers and the updated Buckinghamshire details the Community Resilience Plan was approved.

173. TO CONSIDER AND APPROVE PID FOR TOLL BAR CORNER, LONGWICK JUNCTION IMPROVEMENT AT A TOTAL COST OF £11,677.65 AND FUNDED 50% BY THE PARISH COUNCIL AND 50% BY THE COMMUNITY BOARDS

- a. The PID had been circulated ahead of the meeting for Councillors to consider. A vote was taken and all councillors were in favour of approving the PID. Clerk to confirm to the Community Board Co-ordinator.
Action: Clerk

174. TO CONSIDER COSTINGS FOR ADDITIONAL PLAYGROUND EQUIPMENT AND A PICNIC BENCH

- a. The Clerk reported that herself and Cllr Barter are meeting onsite with a playground company next week in order for them to measure the area and advice on suitable equipment.



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- 175. TO DISCUSS AND DECIDE WHETHER TO RETAIN THE SERVICES OF OUR PLANNING CONSULTANT “THOMAS DESIGN REGENERATION & CONSULTANCY” FOR 2022 FOR CONSULTATION, ADVICE AND REPRESENTATION OF THE PARISH COUNCIL TO THE APPROPRIATE BODIES AS REQUIRED**
- a. Cllr Richards expressed how disappointed he had been with the behaviour of one of the Councillors at the previous meeting and suggested that if anybody has any questions on payments or anything contained in the meeting pack to approach the Clerk ahead of the meeting.
 - b. Cllr Richards read out the qualifications and memberships that the Planning Consultant held and stated that she had been supporting the Parish Council for 7 years including producing the neighbourhood plan which was praised by the examiner and by actually having the neighbourhood plan this means the Parish Council receives 25% of the £3.2 million levy paid by the developers rather than 15% with no plan i.e. an extra £320,000.
 - c. Cllr Richards recommended that the Parish Council keeps the Planning Consultant on board and a vote was taken with all councillors unanimously in favour.
- 176. TO NOTE QUARTER 3 ACCOUNTS**
- a. Quarter 3 accounts had been circulated ahead of the meeting and the accounts were noted. Cllr Myers had also inspected and approved the accounts.
- 177. BUCKINGHAMSHIRE LOCAL HERITAGE LIST – CONSIDER SITES TO NOMINATE**
- a. Cllr Rogers suggested three buildings referred to all within the Owlswick Conservation Area, St. Peter's chapel was built in 1866, originally a school/cum chapel, it is located in a small plot of land adjacent to The Cottages and opposite the Green. the Victorian Post Box is immediately in front of the chapel. The water pump shelter is in front of the old "Shoulder of Mutton" (formerly the village pub). It is to the rear of the Green and close to "Cozens Holding" which is a nationally Listed building. Cllr Wilkes suggested the Old School house which is now the care home. All Councillors were in favour of nominating these sites. Clerk to liaise with Local Heritage List. **Action: Clerk**
 - b. Cllr McPherson suggested that if anybody has any additional sites to circulate them via email.
 - c. Clerk to add the poster from Buckinghamshire Local Heritage to Facebook and the website. **Action: Clerk**
- 178. TO CONSIDER AND APPROVE BUCKINGHAMSHIRE COUNCIL DEVOLUTION AGREEMENT**
- a. The agreement had been circulated ahead of the meeting. A vote was taken and it was unanimously agreed to approve the devolution agreement for 2022-2023 with the Parish Council receiving £3195.20.
- 179. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL**
- a. The Clerk reported that correspondence had been received from DCK Accounting with a price increase effective from April bringing the monthly payroll cost to £30 + VAT. The Clerk had looked at alternatives and sourced an accountant who would process the payroll for £125 a year. A vote was taken and all Councillors were in favour of switching.
 - b. The Clerk reported that a resident had contacted the Parish Council regarding the footpath which runs behind the scout hut. The Clerk had reported this on FixMyStreet and received an update that TfB will be carrying out a mechanical sweep.
- 180. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL**
- a. No meetings had been attended
- 181. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING**
- a. Any items for the agenda to be emailed to the Clerk
- 182. DATE OF NEXT MEETING – 15th February 2022**

There being no further business the meeting closed at 8.35pm

Chair..... Date.....